

Form No.:

Date:

**Shortlisting form for supply of various goods and services for the
Fiscal Year 2081/2082**

Name of Firm / Company			
Company's Address			
Contact Person			
Telephone Number		Mobile Number	
Registered With			
Registration Number		Registration Date	
PAN Number		VAT Number	
Country Of Registration	Nepal <input type="checkbox"/> Other (Please mention if other than Nepal) <input type="checkbox"/>		
Nature of Business (Please Tick)	1. Stationary and Printings <input type="checkbox"/> 2. Computer and Accessories and Allied Products <input type="checkbox"/> 3. Furniture and Security Equipment's <input type="checkbox"/> 4. Office equipment's <input type="checkbox"/> 5. Other Services <input type="checkbox"/>		
Number of years in the same nature of business			
Yearly average turnover during last 2 years (Rs.)		Number of Staff	
Proprietor / Partner's / Shareholder			
S/n	Name	% Holding	Address

Company Profile (Details of present prime clients)

Please quote status code:

“C” = Completed, “O”= Ongoing, “A”= Awarded

S/n	Name of the client	Contract Amount	Duration	Status	Remarks

Note: Please attach renewed copies of all documents as per EOI notice including dealership certificate, if any

Authorized Signature:

Authorized Person:

Firm/ Company Stamp: